

APPLICATION FOR LEASE (Assignment or Sub-Lease)

PROPOSED COMMENCEMENT DATE:/...../..... *cannot be less than 28 days from receipt of all required application documentation.

ADDRESS OF PREMISES:

FULL NAME / COMPANY NAME OF APPLICANT:

ABN / ACN:
for security deposit account

DIRECTOR'S NAME'S

GUARANTOR/s

DATE OF BIRTH:

LICENCE NO:

OCCUPATION:

SPOUSE'S NAME:

DATE OF BIRTH:

LICENCE NO:

ADDRESS OF APPLICANT:

NO. OF YEARS AT THIS ADDRESS:

TELEPHONE NO:

FACSIMILE:

EMAIL:

PREVIOUS ADDRESS

(if applicable):

NO. OF YEARS AT THIS ADDRESS:

YOUR SOLICITOR'S DETAILS

TELEPHONE NO:

YOUR ACCOUNTANT'S DETAILS

TELEPHONE NO:

Note: Company Application requires all Director's to complete these forms (for credit/company check)

CURRENT BUSINESS DETAILS:

.....

PREVIOUS TRADING EXPERIENCE/DETAILS: Business Name, Address and Phone Number

.....

TRADE REFERENCES – please provide letters in writing;

NAME: TELEPHONE:

NAME: TELEPHONE:

PREVIOUS COMMERCIAL RENTAL PROPERTY REFERENCE – please provide letter in writing;

NAME: TELEPHONE:

STATEMENT OF FINANCIAL POSITION AT/...../.....

APPLICANT'S BANKERS:

ACCOUNT IN NAME OF:

BRANCH LOCATION:

TYPE OF ACCOUNT: Savings / Cheque / Both / Other:

LIABILITIES	\$	ASSETS	\$
Overdraft		Bank - Trading account	
Creditors and bills payable		- Savings account	
Mortgage Loans – Asset charges owing to:		- Building Society	
1.		House property address (Rented/Owned)	
2.	
3.	
Other Liabilities (details)		Other property (Income if/from Rent)	
.....		
.....		
.....		Motor Vehicle/s	
		Furniture & household effects	
		Investments (details)	
		
		
		Other assets (details)	
		
		
TOTAL LIABILITIES:	\$	TOTAL ASSETS:	\$

SURPLUS OF ASSETS OVER LIABILITIES: \$

Current business trading or tax return financial details to be attached. DECLARATION:

I/We hereby declare the above information to be true and accurate in every respect.

SIGNED: DATED:/...../.....

SIGNED: DATED:/...../.....

- > **Where purchasers are husband and wife**, a combined application on one form will suffice.
- > **If purchasers are not husband and wife**, then separate applications for each party must be completed.
- > **If purchaser is a private company**, then Director's guarantees will be required and separate applications must be made by each Director.